

SAMSON HILLEKE



samsonhilleke@gmail.com



3184507864



www.samsonhilleke.com

SKILLS

- Adept at project management.
- Seasoned in timely, digital communication.
- Experienced in narration and voice-over performance.
- Trained in audio engineering.
- Skilled in file organization and digital content management.
- Proficient with various software such as Adobe Audition, Izotope RX 11, Audacity, InDesign, and Calibre.

EDUCATION

Samford University

Birmingham, AL • Expected in 05/2027

Bachelor of Arts: Biblical Studies

- 4.0 GPA
- Dean's List Fall 2023
- Dean's List Spring 2024
- Dean's List Fall 2024
- Dean's List Spring 2025

Geneva Academy

West Monroe, LA • 05/2023

High School Diploma

- summa cum laude graduate
- 4.0 GPA
- Senior Thesis: The Church & Civil Government
- Elected to Steward for Luke House in 2018-2020
- Elected to Scribe for Luke House in 2021-2023
- Extracurricular Activities: Delta Youth Chorale (2017-2023)

PROFESSIONAL SUMMARY

Highly organized and detail-oriented; manages projects, plan productions, creates media for public consumption; experienced in, ebooks, audiobooks, blogcasts, and other digital media; values clear and timely communication.

WORK HISTORY

Self Employed Services - Digital Media Producer

Remote • 01/2023 - Current

Ebook Producer

- Converted INDD and PDF manuscripts into reflowable formats such as EPUB, KPF, and MOBI, using Indesign and Calibre.
- Formatted and corrected errors in eBooks.
- Clients include: American Vision, Athanasius Press, Davenant Press.

Audio Engineer

- Implemented noise reduction methods to clean up recordings and enhanced audio quality by editing, mixing, and mastering, ensuring consistent, ACX standard sound quality across all platforms and devices.
- Trained in Adobe Audition and Izotope RX 11.
- Managed multiple projects simultaneously, ensuring timely delivery without compromising quality standards.
- Clients include: Athanasius Press, Theopolis Institute, Christian Leithart

Narrator & Voiceover Artist

- Narrated non-fiction books for Athanasius Press.
- Performed voice-over work for the Theopolis Institute.

Digital Content Manager

- Developed compelling visual assets for media items.
- Scheduled and organized media for uploads.
- Clients include: Church of the Redeemer.

Church of the Redeemer - Janitor

West Monroe, LA • 01/2021 - 08/2023

- Maintained a well-stocked inventory of cleaning supplies to ensure all necessary equipment was available for use.
- Assisted with special facility events by preparing rooms, installing decorations, and transporting supplies.
- Maintained cleanliness of restrooms by washing down and properly sanitizing walls, floors and toilets.

First West Thrift Store - Student Leader (Assistant Manager) *West Monroe, LA • 08/2020 - 09/2022*

- Supervised day-to-day operations to meet performance, quality and service expectations.
- Maintained a clean, safe, and organized store environment to enhance the customer experience.
- Oversaw daily cash reconciliations, ensuring accurate financial reporting and minimizing discrepancies.
- Enforced company policies consistently while handling disciplinary actions when necessary with fairness and respect.
- Improved customer satisfaction by addressing and resolving complaints promptly.
- Facilitated clear communication between employees and upper management through regular meetings and updates.
- Boosted employee morale by recognizing outstanding performance and celebrating team accomplishments.

LANGUAGES

Greek



Hebrew

